

PARENT PLUS (2023 - 2024) INSTRUCTIONS (Federal Direct Parent PLUS Loan)

Office of Student Financial Assistance

The Catholic University of America participates in the William D. Ford Federal Direct Parent PLUS Loan Program (Direct PLUS). The Direct PLUS Loan program is a non-need based, low-interest loan available to parents (including adoptive or stepparents) of dependent undergraduate students. Parents may borrow an amount up to the cost of attendance less any financial assistance.

The PLUS interest rate is fixed at **8.05% until 6/30/2024**. Interest on the loan begins to accrue at time of disbursement. The PLUS origination fee is **4.228% until 9/30/2024**. The actual amount disbursed will be the gross amount minus origination fees.

Repayment begins 60 days after the full disbursement of the loan, and any changes to the loan must be executed by the University's Office of Student Financial Assistance within 14 days of disbursement of the loan. Parents may also request a deferment of payment until six months after the student leaves school. For more information, please visit studentaid.gov. Parents must be U.S. citizens or permanent residents to apply for the loan.

Steps to Obtain a Federal Direct Parent PLUS Loan at Catholic University

Important Notes:

- **Do not omit any of the steps (1-3).** Your loan will not process unless ALL steps are completed.
- If selected for Federal Verification, loan(s) are not processed until Verification is completed and updates are confirmed.
- Credit inquiry expires at the credit expiration date (set by federal regulations, currently 180 days). The credit check is requested by the Department of Education, not Catholic University. A decision is sent by Federal Student Aid via letter or email. View the status of your credit check at studentaid.gov by logging in with your parent FSA ID.

1. Complete the Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/h/apply-for-aid/fafsa>. The student and the parent must both have a FSA ID, which can be obtained at <https://studentaid.gov/fsa-id/create-account/launch>.
2. The parent borrower must complete the Catholic University "**Federal Direct Loan Parent PLUS Application**" on page 4. Return instructions are at the bottom of the application. Apply as early as possible before classes begin to ensure funds are available. **Late applications must be submitted at least 2 weeks prior to the end of the semester.**
3. The parent borrower must complete the Parent PLUS Loan Agreement - Master Promissory Note (MPN) at <https://studentaid.gov>. You will only be required to complete another promissory note for a subsequent application if you applied previously with an endorser or the MPN expires.

Options if your Direct Parent PLUS Application is denied by the Department of Education

Federal regulations require a credit check for the parent applicant. Parents with adverse credit history, those who have accounts more than ninety days delinquent, or have filed bankruptcy in the past may be denied the Direct Parent PLUS loan. Parent borrowers will be notified (by Direct Loans) if the application is denied, the reason for the denial, and the name of the credit bureau from which the denial was obtained.

- A. A parent can call Direct Loans to appeal decision. (800) 557-7394.
- B. A parent can add an Endorser (commonly called a co-signer) to the loan application at studentaid.gov. If you experience difficulties with this process, call the Office of Student Financial Assistance at (202) 319-5307.
- C. Student may request to be considered for an additional Unsubsidized Stafford Loan. The student can make this request by completing the "**Federal Direct Loan Parent PLUS Denial**" Form (The form is available at <https://financial-aid.catholic.edu/forms/index.html>). Freshmen and Sophomores may be eligible for a maximum of \$4,000 in additional funds. Juniors and Seniors may be eligible for a maximum of \$5,000 in additional funds.

- Important Notes:**
- If at a later time during the academic year, either of your parents becomes eligible or is approved with a co-signer for a Direct Parent PLUS loan, the additional Unsubsidized Stafford Loan will be cancelled.
 - **If you are approved through either appeal decision or by adding an Endorser then the borrower will be required to complete Credit Counseling at studentaid.gov.**

Timeline for Processing the Direct Parent PLUS Loan



1. When the FAFSA and the Catholic University "Federal Direct PLUS Application" are received the PLUS loan amount is determined. The university may request additional documentation if needed. This will be communicated through the student's "To Do List" in Cardinal Station.
2. Once the PLUS loan is awarded then Federal Direct Loans will initiate a credit check. This entire process typically takes 5-7 business days from the date we receive the application.
3. The PLUS loan will appear as "anticipated" aid on the student's bill once the following conditions are met:
 - A) The credit approval and a valid Parent PLUS MPN must be completed.
 - B) The student must be enrolled at least half-time.

Important: We encourage families considering the Direct Parent PLUS Loan to complete the entire application process well in advance of the start of the academic year. Late applications are unlikely to be completed before the term due date. Families who find themselves applying late should plan to use other means to cover the cost of attendance while their Direct Parent PLUS Loan application is pending.

Disbursement of Funds

When Things Happen and How

- After loan approval, the Direct PLUS funds will be available for disbursement **no earlier than 10 days before the start of each term.**
- Funds are normally payable in two disbursements, one-half of the total loan amount for each semester (Fall / Spring).

Other Important Notes:

- A financial aid offer letter will be available in Cardinal Station indicating the total loan amount of the Direct Parent PLUS loan awarded. The loan will not appear on the student's bill until all requirements have been met.
- If additional financial assistance or other resources are received by the student at any point during the year after the Direct Parent PLUS application is certified, loan disbursements may be reduced or canceled to prevent over-awards. Similarly, if tuition charges are reduced because of a change in enrollment at any point during the year, loan disbursements may be adjusted.
- Direct Deposit for refunds is available to both students and parents
 - [Students set up Direct Deposit](#) by using the "Cardinal Pay" tab in the Cardinal Station student portal
 - [Parents set up Direct Deposit](#) must first obtain a "Parent ID" (email cua-refunds@cua.edu with student name and student ID). Second, log into <https://catholic.myonplanu.com/> to complete set up.
- Refunds are coordinated by the [Office of Enrollment Services](#). Once funds are disbursed to the student account, excess funds will be refunded to the parent or student per selection made on the application, unless the refund policy applies differently. For more information on the refund policy, visit <https://enrollment-services.catholic.edu/billing/refunds/index.html>.

Doing the Math

Student's Cost of Attendance (COA) _____

In Cardinal Station:
 click "View Financial Aid"
 click aid year
 click "Financial Aid Summary"

Student's Total Financial Aid Award -- _____

Follow steps 1-2 above

Maximum you may borrow _____

(Enter up to this amount on the attached form)

Loan Type	Fall			Spring			Summer			Total		
Federal Direct Parent PLUS Loan		4.228%			4.228%			4.228%				
	Gross (Please Enter)	Loan Fee	Net	Gross (Please Enter)	Loan Fee	Net	Gross (Please Enter)	Loan Fee	Net	Gross	Loan Fee	Net

- When calculating the amount you wish to borrow, please consider all expected expenses for the **entire academic year** (Fall and Spring).
- A parent may apply for a PLUS loan up to the student's Cost of Attendance (COA) minus all other financial aid.
- The Cost of Attendance (COA) and the student's total financial aid can be found under projected expenses on the **student's financial aid offer letter** OR on the ["Costs" section of our website](#)

Summer Note: *Parents seeking to apply for a PLUS loan for the summer must complete an additional "Summer Financial Aid Application" at the beginning of the summer term.*
 This form is located: <https://financial-aid.catholic.edu/forms/index.html>

Credit Check Notice: The credit check is requested by the Department of Education after we process your application, not Catholic University. A decision is sent by Federal Student Aid via letter or email. View the status of your credit check 7-10 days after submitting your application at **studentaid.gov** by logging in with your parent FSA ID.



PARENT PLUS (2023 - 2024) APPLICATION

(Federal Direct Parent PLUS Loan)

Office of Student Financial Assistance

For Catholic University to process your Parent PLUS Loan application, you must complete the following steps:

- 1) Complete the FAFSA at <https://studentaid.gov/h/apply-for-aid/fafsa>
- 2) Catholic University's Parent PLUS Loan Application (**Late applications must be submitted 2 weeks before end of the semester.**)
- 3) Federal Direct PLUS Master Promissory Note (MPN) at <https://studentaid.gov>

STUDENT INFORMATION (PLEASE TYPE or PRINT LEGIBLY)

Student's Last Name	First Name	MI	Student ID
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PARENT BORROWERS INFORMATION: ONLY ONE (1) PARENT BORROWER PER LOAN

Have you previously borrowed a Parent PLUS loan for your student at Catholic University? YES—Provide borrower's First Name, Last Name, Refund Preferences and updates. NO—complete all information below.			
Parent Borrower's Last Name	First Name	MI	Parent's Social Security Number
Permanent Street Address			Parent's Date of Birth (MM/DD/YY)
City	State	Zip	Parent's Home Telephone Number
Parent Driver's License Number	State		Parent's e-mail address
Parent's Citizen Status (mark one) U.S. Citizen or National Eligible Non-Citizen Alien Registration Number: A- _____			Once my student's eligible charges have been paid, send any residual Direct Parent PLUS loan proceeds to: Student Parent Borrower *Refund will be sent to parent borrower if no box is checked. See other important notes on page 2 regarding refund policies.

LOAN INFORMATION (this information will be used to process your PLUS loan at Catholic University)

Loan Amount Requested (please note that this amount may be reduced depending on eligibility)	
I request the maximum amount (Your application will be processed for the maximum amount if this question is left blank)	
I request the following amount \$ _____ .00	
Loan Period (mark <u>only one</u>)	
Academic Year (half of loan in fall; half of loan in spring)	Summer Only
Fall Only	Spring Only

My signature indicates that I am an eligible parent (step-parent, adoptive parent) borrower applying for, am eligible to receive, and accept a Federal Direct Parent PLUS Loan in the amount requested above to be used for the student indicated above. I authorize the U.S. Department of Education to investigate my credit record and determine my credit worthiness for this loan. I certify that any funds received from this loan will be used for expenses related to the above named student's attendance at Catholic University, that the above named student is eligible to receive the proceeds of this loan, and that the information provided on this form is complete and accurate to the best of my knowledge. I further certify that neither I nor the student is in default on an education loan nor do we owe a refund on a federal grant.

By signing below: you acknowledge that you have read and approve all four pages of this document, authorize The Catholic University of America to initiate a credit check, and understand that credit check will be completed by the U.S. Department of Education.

Signature of Parent Borrower: _____ Date: _____

NOTE: (Signatures must be handwritten. Visit <https://financial-aid.catholic.edu/faq/signingdocuments.html> to learn how to create a handwritten digital signature.)

USE ONE OF THE FOLLOWING METHODS TO RETURN THIS FORM:

IN-PERSON	FAX	SCAN/EMAIL
CUA Student Financial Assistance Fr. O'Connell Hall, Suite M300 620 Michigan Avenue NE Washington, D.C. 20064	202-319-5573	cua-faforms@cua.edu